



Episcopal Diocese of California
Gift Planning Department

Instructions for My Family & Friends

Final Directions and Instructions upon the death of:

Name _____	Date _____
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File this information where it will be found easily upon your death. It is suggested that you file this with your local church or your attorney, and notify your heirs that this form has been completed for their information.

Name (Complete) _____	Spouse's Name _____
Address _____	Address _____
Birthdate _____	Birthdate _____
Place of Birth _____	Place of Birth _____
Baptism Date _____	Baptism Date _____

Father's Full Name _____ Birthdate/Place _____ Living __ Yes __ No

Mother's Full Name _____ Birthdate/Place _____ Living __ Yes __ No

Names, addresses, and phone numbers of living brothers and sisters:

- 1 _____
- 2 _____
- 3 _____

Names, addresses, and phone numbers of persons to notify upon my death:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Occupation: _____ Employer: _____

Social Security Number: _____

Last Will/Trust Executed dated: _____ Will/Trust is located at: _____

Representative's name and address: _____

INSTRUCTIONS FOR BURIAL

“The liturgy for the dead is an Easter liturgy. It finds all its meaning in the resurrection. Because Jesus was raised from the dead, we, too, shall be raised.

The liturgy, therefore, is characterized by joy, in the certainty that ‘neither death, nor life, nor angels, nor principalities, nor things present, nothings to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.’

This joy, however, does not make human grief unchristian. The very love we have for each other in Christ brings deep sorrow when we are parted by death. Jesus himself wept at the grave of his friend. So, while we rejoice that one we love has entered into the nearer presence of our Lord, we sorrow in sympathy with those who mourn.” *The Book of Common Prayer*, page 507.

(When possible, it is suggested that you fill out the following in consultation with your clergy.)

“The death of a member of the Church should be reported as soon as possible to, and arrangements for the funeral should be made in consultation with, the Minister of the Congregation.” *The Book of Common Prayer*, page 490.

Circumstances permitting, I wish my Burial Service to take place at:

_____ Church
Address: _____ City: _____

Celebrant: _____

“Baptized Christians are properly buried from the church. The service should be held at a time when the congregation has the opportunity to be present.” *The Book of Common Prayer*, page 490.

The service shall be “The Burial of the Dead” from *The Book of Common Prayer*: Rite I or Rite II

I request the Burial Office only be read.

I request the Burial Office and Eucharist be done.

Suggested Pall Bearers: _____

If possible, I would like to have the following Psalms and Lessons: (for suggestions, see *The Book of Common Prayer*, pages 494 ff.) _____

I would especially like the following hymns: _____

“The coffin is to be closed before the service, and it remains closed thereafter. It is appropriate that it be covered with a pall or other suitable covering.”

Note: Some parishes permit the use of a pall only, within the church building.

Memorials may be made to: _____

I prefer to be: Buried or Cremated Ashes at Memorial Service: Yes or No
 Before or After the Funeral

Disposal of Ashes _____

Location of cemetery lot deed, crypt deed, columbarium contract:

I have made arrangements to have certain parts of all of my body donated to: _____

Funeral Home to use: _____

Coffin Specifications: Least expensive Mid range Elaborate

I do do not wish to have my coffin open at the funeral home.

Other information for my survivors: _____

Signature

Date

This guide was prepared by the Episcopal Diocese of California to encourage thoughtful estate planning and funeral preparation. For additional copies or for information on how to remember your parish, mission, or diocese in your will, contact:

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